

Day long workshop on

# HANDLING DEPARTMENTAL PROCEEDINGS

Under Income and Sales Tax Laws

**(Audit, Investigation, Assessment, Demand and Recovery)**

## Workshop Objectives

The FBR would have to collect Rs. 1.1 billion during next couple of months to achieve the annual tax revenue target. Therefore along with understanding of general provisions of the law to handle day to day taxation matters, now it is considered mandatory for the person dealing such matters to have advance knowledge and expertise in handling different departmental proceedings for effective management of tax affairs of the organization and to avoid undue burden of taxes and departmental proceedings.

Looking at the need of the time and developments in FBR's Revenue Collection Strategies, Softax arranged a full day workshop on HANDLING DEPARTMENTAL PROCEEDINGS under Income Tax and Sales Tax Laws including but not limited to; income, sales and withholding tax assessments, adjudication, recoveries by using different modes, surprise visits of the officers, investigations, disallowance of inputs, suspension, deregistration, penalty proceedings etc.

This day-long session aims at to develop requisite skills among the participants, within an interactive environment for maximum learning through discussion and understanding of the significant advance aspects of the Taxation Laws, relevant to the departmental proceedings, in the light of different provisions of the Income tax and Sales tax Laws, case studies, Superior Courts' decisions and other Internal and External aids.

At the end of the session the participants will be able to understand their constitutional / legal rights along with the powers of officers and will also be able to handle departmental proceedings in a professional manner.

## About Softax

Softax (Pvt) Limited has been established in 1997 with an objective to part with affordable quality training in the field of Taxation & Corporate laws, Internal Audit, Accounting and Finance etc. by introducing a unique teaching concept of "learning for solutions". Today Softax is proud to have trained over 20,000 Corporate Executives and arranged more than 700 workshops and short courses.

May 16, 2017  
[Mövenpick Hotel, Karachi](#)

9:30 AM to 4:30 PM

May 23, 2017  
[Sunfort Hotel, Lahore](#)

9:30 AM to 4:30 PM

May 25, 2017  
[Islamabad Serena Hotel](#)

10:00 AM to 5:00 PM



### Prerequisite

*Participants must have the basic knowledge of Income and Sales Tax Laws*

# HANDLING DEPARTMENTAL PROCEEDINGS

## Under Income and Sales Tax Laws

(Audit, Investigation, Assessment, Demand and Recovery)

### Contents

#### Legal proceedings under the tax statutes

- Interpretation of Fiscal Laws
- Applicability of tax laws in FATA and PATA
- Status of dual interpretation of a legal provision
- Machinery provisions
- Retrospective legislation under tax statutes

#### Audit & Investigation

- Difference between audit and investigation
- Conditions for selection of cases for audit
- Vires of audit provisions
- Records to be maintained
- Which information the department may call for
- Withholding tax audit

#### Assessment

- Principles of assessment and adjudication
- Assessment and its types
- Best judgment assessment and its parameters
- Provisional assessment and its consequences
- Amendment of assessment on the basis of:
  - o Definite information
  - o Erroneousness; and
  - o Prejudicial to the interest of revenue
- Power of Commissioner to revise an assessment
- Powers of Chief Commissioner to revise an assessment
- Assessment giving effect to an order

#### Demand & Recovery

- Types of demand
- Recovery of tax not levied or short levied
- Ways to recover tax:
  - o Direct from taxpayer
  - o From third party
  - o Out of property
  - o Through arrest
- How to avoid undue recoveries

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### Course Facilitator



**Noman Iftikhar Khawaja**

Tax & Management Consultant

Mr. Noman is a renowned facilitator & Trainer in the field of Taxation with his success track spanning over two decades. More over, he also heads "Softax Consulting" a firm dedicated for the past 24 years to joining Tax Advisory & Compliance together with real life practical problems. He is also heading "Softax (Pvt) Limited as CEO providing web based Online Taxation Support services and corporate training.

### Registration Details

Please send the following information of the participant(s) through e-mail:

1. Name of Participant
2. Designation
3. Organization
4. Telephone #
5. Cell #
6. E-mail

### Workshop Investment:

Up to last Date: **Rs. 10,995/-**  
After last Date: **Rs. 11,995/-**  
+16% PST only for Lahore workshop

**For Islamabad: Rs. 11,995/-**

(Inclusive of Course Material, Relevant Case Studies, Lunch, Tea, and Certificate of Participation.)

### Last date for registration:

Karachi: 12-May-2017

Lahore: 19-May-2017

Islamabad: 22-May-2017

10% Discount  
on a group of 3 participants  
from one organization

### For more details, please contact:

#### Karachi

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(Workshop Coordinator)

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